**Sample Monitoring and Evaluation Framework for Women’s Shelters**

### **MONITORING AND EVALUATION FRAMEWORK**

#### **A. M&E Framework Template**

| **Component** | **Details** |
| --- | --- |
| Objective | State the overall objective of the program. |
| Indicators | Define specific, measurable, achievable, relevant, time-bound (SMART) indicators (e.g., % of survivors receiving timely services). |
| Data Collection Tools | List tools used (e.g., surveys, helpline logs, referral tracking sheets). |
| Baseline Data | Describe baseline conditions before the intervention. |
| Frequency | State how often data will be collected and reviewed (e.g., monthly, quarterly). |
| Responsible Parties | Specify roles (e.g., M&E officer, helpline staff). |
| Evaluation Methods | Describe how the data will be analyzed and presented (e.g., reports, dashboards). |
| Feedback Loop | Plan for sharing results with stakeholders and integrating changes into operations. |

#### **B. Logical Framework Analysis (LFA)**

| **Narrative Summary** | **Indicators** | **Means of Verification** | **Assumptions** |
| --- | --- | --- | --- |
| **Goal**: Broad impact | How to measure achievement | Sources for the data | Factors critical for success |
| **Outcomes**: Mid-term | Indicators for outcomes | Verification methods | Risks or external dependencies |
| **Outputs**: Immediate | Quantifiable deliverables | Verification methods | Risks or external dependencies |
| **Activities**: Key tasks | Inputs needed | How to confirm completion | Risks or external dependencies |